

[Your Name]
[Title]
[Company Name]
[Street Address]
[City, ST ZIP Code]
[Month DD, YYYY]

[Plant Name]
[Operating Company Name]
Southern Company Generation

Southern Company Representative:

This letter is in reference to **[Company Name]** employee, **[Employee's Full Name]**, having received a non-negative drug test result due to prescription drug use.

[Employee's Full Name] has notified me that such medication has been prescribed and he/she uses such medication in accordance with the instructions of his or her physician.

I have obtained information from the prescribing physician and verified that:

1. Such medication has been prescribed for **[Employee's Full Name]**
2. Taken as prescribed, such medication should not impair **[Employee's Full Name]'s** ability to safely perform his/her job.

Sincerely,

[Your Name]
[Title]